

SANILAC COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
171 Dawson Street Sandusky, MI 48471
Phone 810-648-4098 Ext. 124 Fax 810-648-2646

INSTRUCTIONS FOR OBTAINING A WELL PERMIT

1. Complete the appropriate sections on the attached application. An **accurate** and **complete** application for a well permit must be submitted along with the appropriate fee.
2. Make sure the directions to the property are clear. Use distances from nearest crossroads, landmarks, neighbor's address, etc., to identify the location of the property, and indicate on which side of the road the property is located. Ensure that the property has a visible address sign, if applicable. For vacant land, use survey tape to flag the property along the road.
3. Use a separate piece of paper and draw an accurate, detailed, site plan. The site plan must be legible and dimensioned (a scale of 1 inch = 20, 30 or 40 feet is preferred). The following must be shown on the site plan:
 - Property boundaries
 - Abutting streets and road right-of-ways
 - Location and dimensions of easements
 - Location of existing building(s), driveway(s), etc.
 - Location and dimensions of proposed buildings(s), driveway(s), pond(s), etc.
 - Location of wells (existing and proposed) on this and adjoining properties
 - Location of underground and overhead utilities (existing and proposed)
 - Any other physical features which may be pertinent
4. The property tax I.D. and legal description and/or survey shall be submitted with the application.

Effective January 1, 2017, all applicants applying for a well permit will be charged an additional \$57.00 for water sample lab fees. Once the well has been connected to the home, the homeowner is asked to please call the health department at 810-648-4098, Ext. 124 to make an appointment for sample collection by a Health Department representative. This fee will cover lab fees and postage for one each of the following:

- **bacteriological water sample**
- **partial chemistry water sample and**
- **arsenic water sample.**

Additional water samples may be collected upon request of the applicant. The Michigan State Lab Fees are subject to change.

The department will process the application after all required information has been submitted

SEE REVERSE SIDE FOR EXAMPLE OF A SITE PLAN

1. Note the isolation distance requirements:

Isolation From:	Well	Septic Tank	Disposal Field
Storage tanks – gas, fuel oil, etc.	50'	N/A	N/A
Seasonal high water table	N/A	N/A	18"
Foundation/basement	3'	5'	20'
Property lines	N/A	10'	10'
Drilled well	N/A	50'	50'
Pond, lake, floodplain, stream	10'	50'	100'
Lake bluff, stream bank, ravine.	N/A	10'	50'
Ditch or subsurface tile drain	10'	10'	25'
Water supply suction line	N/A	50'	50'
Water supply pressure line	N/A	10'	10'

***Other isolation distances may apply for large storage tanks, manure pits, etc.**

EXAMPLE SITE PLAN

